

Lester Public Library of Vesper – Board of Trustees

6550 Virginia Street, Vesper, WI (715) 569-4669

**Andrea Pecher, President * Steve Grillo * Heather Friday, WRPS Designee * Diane Kohls,
Secretary * Amy Ortner**

These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.

Board Members in Attendance: Diane Kohls, Steve Grillo, Heather Friday, Andrea Pecher

Board Members Absent: Amy Ortner

Others in Attendance: Library Director, Andrea Halbersma, Deb Schalow

Call to Order: Steve Grillo called the meeting to order at 6:15 p.m.

Public Comment: None

Approval of Minutes: **A motion was made by Diane Kohls seconded by Heather Friday to approve the minutes from the September 8, 2014 meeting. Motion carried unanimously.**

Director's Report:

- **Programming:** A few kids came to the Apples up on Top event. Planning a pirate and princess party on the next day off of school which is the Friday before Halloween. Got a tiara and pirate hook at the dollar store to give away. Starting up Lego night and rubber band bracelets again. Would like to take some of the fundraiser money and buy a loom for making the bracelets. That will start every 2nd (rubber bands) and 3rd Tuesday (legos) from 4:00 to 5:00 p.m. .
- **Mead-Witter Foundation Grant:** This is the fifth library grant that they have offered. It is a one-time special grant for \$2,500. It is for reference print materials, circulating materials (except video games); and or library furniture for patrons use. Must reply by October 27th. Needs a written plan and budget outlining how the grant would be used. Andrea will get that taken care of. She does not need board approval on what she picks out.

Treasurer's Report:

Approval of Treasurer's Report: **A motion was made by Diane Kohls seconded by Heather Friday to approve the September treasurer's report. Motion carried unanimously. Due to timing the treasurer's report was off by \$173.67 (the Alliant bill).**

Approval of the monthly expenditures: **A motion was made by Diane Kohls seconded by Heather Friday to approve the monthly expenditures for October. Due to the timing issue Andrea can put the bill in the correct column on the budget sheet if she needs to in the future so that it matches up. The October budget column is off by \$155.82 because the bulbs were paid in September but were on the October payables sheet.**

Motion carried unanimously.

Payroll Audit: **A motion was made by Diane Kohls seconded by Heather Friday to approve the payroll audit for September. Motion carried unanimously.**

Friends' Report: Nothing to report.

Master Gardeners' Report: Nothing to report.

New Business:

BUDGET: Worked on finalizing the budget. **A motion was made by Diane Kohls seconded by Steve Grillo to approve the budget as prepared and to present it to the village board. Motion carried unanimously.** Any board members that are available will attend the meeting with Andrea.

Any other business that can properly come before the board: None.

Old Business:

Wish List: Andrea Pecher is going to look for this and get it to us after the budget is set.

Strategic Plan: Andrea Pecher is going to look for this and get it to us after the budget is set.

Next Agenda Items: Patron use/Circulation Policy; Village Funding Payments; Summer Library Program Incentives; Winter Santa Celebration; Vice-President election.

Next meeting date: November 11, 2014 at 6:00 p.m.

Adjournment: **A motion was made by Diane Kohls seconded by Steve Grillo to adjourn the meeting. Motion carried unanimously.**

The meeting was adjourned by President, Andrea Pecher at 8:04 p.m.

Respectfully Submitted by Diane Kohls, Secretary, Board of Trustees, Lester Public Library of Vesper.