

**Lester Public Library of Vesper – Board of Trustees**  
**6550 Virginia Street, Vesper, WI (715) 569-4669**  
**Andrea Pecher, President \* Steve Grillo, Vice-President \* Meghan McCabe, WRPS**  
**Designee \* Diane Kohls, Secretary \* Mary Ann Grassl \* Amy Ortner \* Mark Paul**

*These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.*

Board Members in Attendance: Diane Kohls, Andrea Pecher, Amy Ortner

Board Members Absent: Steve Grillo, Meghan McCabe, Mary Ann Grassl, Mark Paul

Others in Attendance: Library Director, Andrea Halbersma

Call to Order: President Pecher called the meeting to order at 6:08 p.m.

Public Comment: None

Approval of Minutes: **A motion was made by Amy Ortner seconded by Diane Kohls to approve the minutes from the August 11, 2014 meeting. Motion carried unanimously.**

Director's Report:

- **Story Time and other fall programs:** Story time is set up and ready to go. September 26th is Apples Up on Top Day. It is the first no school day. It is a drop in day, not a set schedule. Also a day off on October 24th and she is doing a Pirates and Princess day. October 1st, 2nd, and 3rd there is a Koha training for the entire midwest. It is free to have the training so Andrea is going to try to attend the event. It is in Madison.
- **LSTA 2015 Digitization Grant Update:** Andrea talked to someone at South Central that is trying to get the Vesper paper included in the big group grant that they are doing.
- **Dutch Mills Bulb Fundraiser:** She has had quite a few orders already.

Treasurer's Report:

Approval of Treasurer's Report: **A motion was made by Diane Kohls noting that payroll was short 3 cents seconded by Amy Ortner to approve the August treasurer's report. Motion carried unanimously. The treasurer paid the Alliant bill in August of \$163.93 and it is on our September payables so it looks like it doesn't match up and will look like it is off next month even though it isn't.**

Approval of the monthly expenditures: **A motion was made by Amy Ortner seconded by Diane Kohls to approve the monthly expenditures for September. Motion carried unanimously.**

Payroll Audit: **A motion was made by Diane Kohls seconded by Amy Ortner to approve the payroll audit for August. Motion carried unanimously.**

Friends' Report: Nothing to report.

Master Gardeners' Report: Nothing to report.

New Business:

**Discussion: Motion to move into closed session pursuant to Wis Statutes 19.85 (1)(c) for the purpose of discussing confidential employee items.**

**Patron use/Circulation Policy:** Andrea is going to work on a patron use/circulation policy because she has had problems in the past with parents that have had fines or overdues (their account is locked) and then they take out a card in their child's name so that they can check out books.

**BUDGET:** Worked on the budget numbers.

**Any other business that can properly come before the board:** None.

Old Business:

Wish List: Andrea Pecher is going to look for this and get it to us after the budget is set.

Strategic Plan: Andrea Pecher is going to look for this and get it to us after the budget is set.

Next Agenda Items: Finalizing the budget; Circulation Policy; Newspaper pricing; TDS fax line; Village paying us quarterly or biannually; Summer Reading Incentives - what others do; Amy is checking on Santa.

Next meeting date: October 7th, 2014 at 6:00 p.m.

Adjournment: **A motion was made by Amy Ortner seconded by Diane Kohls to adjourn the meeting.**

The meeting was adjourned by President, Andrea Pecher at 8:27 p.m.

Respectfully Submitted by Diane Kohls, Secretary, Board of Trustees, Lester Public Library of Vesper.