

Lester Public Library of Vesper – Board of Trustees
6550 Virginia Street, Vesper, WI (715) 569-4669
Andrea Pecher, President * Steve Grillo, Vice-President * Meghan McCabe, WRPS
Designee * Diane Kohls, Secretary * Mary Ann Grassl * Amy Ortner * Mark Paul

These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.

Board Members in Attendance: Diane Kohls, Andrea Pecher, Amy Ortner, Steve Grillo
Board Members Absent: Meghan McCabe, Mary Ann Grassl, Mark Paul
Others in Attendance: Library Director, Andrea Halbersma, Deb Schalow

Call to Order: President Pecher called the meeting to order at 7:17 p.m.

Public Comment: None

Approval of Minutes: **A motion was made by Amy Ortner seconded by Steve Grillo to approve the minutes from the April 14, 2014 meeting. Motion carried unanimously.**

Director's Report:

Programming:

- **Storytime/Crafting/Book Club:** Storytime is about the same. The library held a Lego night last Thursday and no one showed up. Next time Andrea will send a sheet home at school. There will be a rubber band program on May 22nd from 5:00 p.m. to 6:00 p.m.

SLP Open Houses, donations and movies: May 31st and a Saturday Andrea will be at the library to promote the summer reading program. Andrea will be available to answer questions and have people sign up. Donation money is already coming in for SLP. The movies can be done in the community center. As long as it is inside the movie cost is \$150 plus \$24 shipping and there is no Disney movie restriction. The movies will start the second week of SLP. Steve is going to check with his friend to see if we can borrow a popcorn popper. If not, we can purchase a stir crazy or some other type of popcorn popper that makes more than the air popper.

Teen Advisory Board: Andrea has 2 boys and 2 girls that are willing to be on the Teen Advisory Board.

Treasurer's Report:

Approval of Treasurer's Report: **A motion was made by Steve Grillo seconded by Amy Ortner to approve the March treasurer's report. Motion carried unanimously.**

Approval of the monthly expenditures: **A motion was made by Diane Kohls seconded by Steve Grillo to approve the monthly expenditures. Motion carried unanimously.**

Payroll Audit: **A motion was made by Amy Ortner, seconded by Steve Grillo to approve the payroll audit. Motion carried unanimously.**

Friends' Report: None

Master Gardeners' Report: There are some new volunteers this year. They met last week to get oriented with the library and tour the gardens. They would like to involve the teens to redo the butterfly garden this summer.

New Business:

Election of Board Members: Andrea Pecher was voted President. Mary Ann Grassl was voted Vice-President. Diane Kohls was voted Secretary.

Overdue Ideas: Some libraries run different promotions like bring in an item for the food pantry and you get money off your library fines. For example: \$1 off of the library fine with each item donated. The whole point of library fines is for the people to return the library materials and this will also benefit the community.

Copy Machine/Fax/Printer: The fax machine is starting to go bad so we need to look at replacing that machine. The bizhub C35 is color printer/color copier/fax/and scanner. The rental agreement from Bauernfeind would be \$40 per month for 60 months. It includes 6,000 black and 600 color copies for the year and includes maintenance and toner. **Steve made a motion to approve the rental of the bizhub C35, seconded by Amy Ortner. Motion carried unanimously.** Andrea will put a sign up when we get the new machine saying color copies are available. Prices will be 15 cents for black and white copies, 50 cents per color copy, and \$1 per fax.

Wood County Funding for 2015: Our funding went up for 2015 from Wood County. Arpin asked for more money and they are getting more money along with Pittsville because they had a bad year.

Altrusa Club of Marshfield: They sent a letter and called. They would like to give money towards the summer reading library program. They are giving \$50 to the library.

SLP 2015, 2016 & 2017 Slogans and where they are encouraging libraries to move it towards: 2015 is Hero's; 2016 Sports and Fitness; 2017 Build a Better World. They want to move summer library programs away from incentives in the future. They want to do milestones and give everyone all the same prize at each milestone.

Director Review: Motion to move into closed session pursuant to Wis Statutes 19.85 (1)(c) for the purpose of discussing confidential employee items. Discussed Director Evaluation.

A motion was made by Amy Ortner to give Andrea a 75 cent per hour raise, seconded by Steve Grillo. Motion carried unanimously.

Old Business: Rummage Sale - people appreciated the map that the library did. Drupal training was good, just waiting to get everything updated before it goes live.

Next Agenda Items: Popcorn maker - Steve is checking on one to borrow for SLP; Strategic Plan; Wish List; Occupancy Sign to put up; Andrea is checking with Mead-Witter to see if they are doing any grants.

Next meeting date: June 23th, 2014 at 6:00 p.m.

Adjournment: **A motion was made by Diane Kohls seconded by Steve Grillo to adjourn the**

meeting.

The meeting was adjourned by President, Andrea Pecher at 9:30 p.m.

Respectfully Submitted by Diane Kohls, Secretary, Board of Trustees, Lester Public Library of Vesper.