

LESTER PUBLIC LIBRARY OF VESPER – BOARD OF TRUSTEES

6550 Virginia Street, Vesper, WI (715) 569-4669

Andrea Pecher, President * Doris Seifert, Vice-President * Jennifer Wilhorn, WRPS Designee

Diane Kohls, Secretary * Amy Ortner * Jodi Lubeck * Margaret Klinkhammer

February 7, 2017

These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.

Board Members in Attendance: Andrea Pecher, Doris Seifert, Diane Kohls, Jennifer Wilhorn, Margaret Klinkhammer

Board Members Absent: Amy Ortner, Jodi Lubeck

Others in Attendance: Library Director, Andrea Halbersma, Deb Schalow, and Dan Scheunemann

Call to Order: Vice President, Doris Seifert called the meeting to order at 6:37 p.m.

Public Comment: None

Approval of Minutes: A motion was made by Doris seconded by Margaret to approve the minutes from the January 17, 2017 meeting. Motion carried unanimously.

Director's Report:

- Programming Report: Still have been having a lot of attendance for story time. There were fifteen attendees today. There is a scavenger hunt going on in the library currently.
- Future Programs: Read Across America - March 2nd will do an event. Scanning Kit is coming again the first week of March. February 9th will be a Valentine card making class. Julie Elzinga will be the instructor. Andrea H. is already working on ideas for summer reading. The theme for summer reading this year is Building a Better World. Someone from Home Depot is going to save the extra projects that can be used during summer reading.

Treasurer's Report:

- Approval of Treasurer's Report: **A motion was made by Diane seconded by Doris to approve the January treasurer's report. Motion carried unanimously.**
- Approval of the Monthly Expenditures: **A motion was made by Diane seconded by Margaret to approve the monthly expenditures for February. Motion carried unanimously.**
- Payroll Audit: **A motion was made by Doris seconded by Jennifer to approve the payroll audit for January. Motion carried unanimously.**

Master Gardner's Report:

- Unofficially the Master Gardener's got the funding for the library and the park.

New Business:

- Employee Review: Motion to move into closed session pursuant to Wis Statutes 19.85 (1)(c) for the purpose of discussing confidential employee items. Andrea H. gave Jeanette a glowing

review. **A motion was made by Andrea P. to give Jeanette a .25 per hour raise, seconded by Diane. Motion carried unanimously.**

- Annual Report approval: **A motion was made by Diane, seconded by Margaret to approve the Annual Report. Motion carried unanimously.**

Old Business:

- Library Board Maintenance responsibility and planning and building insurance: Dan is going to check to see if he can find any type of agreement between the library and village as far as to who is supposed to pay for what. That agreement would probably have been done at the end of 2006 or beginning of 2007. He will also find out if we have insurance to cover the contents of the building.
- Library Board member terms - renewal: Diane, Doris, and Margaret's terms are all up the end of April. All of the members that terms are up said that they would continue on the library board.

Next Agenda Items: Follow up with the village to see if the maintenance agreement was found.

Next Meeting: March 14, 2017 at 6:30 p.m.

Adjournment: A motion was made by Margaret, seconded by Jennifer to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by President, Andrea Pecher at 7:58 p.m.

Respectfully Submitted by Diane Kohls, Secretary, Lester Public Library of Vesper