

LESTER PUBLIC LIBRARY OF VESPER – BOARD OF TRUSTEES

6550 Virginia Street, Vesper, WI (715) 569-4669

Andrea Pecher, President * Doris Seifert, Vice-President * Jennifer Wilhorn, WRPS Designee

Diane Kohls, Secretary * Amy Ortner * Jodi Lubeck * Margaret Klinkhammer

January 17, 2017

These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.

Board Members in Attendance: Andrea Pecher, Doris Seifert, Diane Kohls

Board Members Absent: Jennifer Wilhorn. Amy Ortner, Margaret Klinkhammer, Jodi Lubeck

Others in Attendance: Library Director, Andrea Halbersma

Call to Order: President Pecher called the meeting to order at 7:42 p.m.

Public Comment: None

Approval of Minutes: A motion was made by Doris seconded by Andrea P. to approve the minutes from the December 13, 2016 meeting. Motion carried unanimously.

Director's Report:

- Programming Report: Winter Wonderland program had 15 people attend. The Noon Years' Eve party had 15-20 people attend. It was a lot of fun. They made a couple of projects for the kids to take home. No one took advantage of the computer classes.
- Future Programs: Movie Night will be this Thursday. Andrea H. has had a lot of interest. The kids are supposed to bring their stuffed animals in and then they leave one at the library for a sleepover. The basic computer program is offered every Friday as a drop in. February is love your library month so Andrea H. will do some fun things in February.

Treasurer's Report:

- Approval of Treasurer's Report: **A motion was made by Diane seconded by Doris to approve the December treasurer's report. Motion carried unanimously.**
- Approval of the Monthly Expenditures: **A motion was made by Diane seconded by Doris to approve the monthly expenditures for January. Motion carried unanimously.**
- Payroll Audit: **A motion was made by Andrea P. seconded by Doris to approve the payroll audit for December. Motion carried unanimously.**

Master Gardner's Report:

- Nothing to report

New Business:

- Library Building Maintenance Responsibility and planning: Dan S. did not attend the meeting so we could not discuss this with the village. When he is available to attend we need to find out if

the village covers certain maintenance items or if the library needs to start budgeting money to cover those expenses.

- Library Board member terms - renewal: We will take a look at this next meeting.
- Silhouette Cameo: It is a diecut machine that also does vinyl lettering. The cost for the machine would be under \$300. It will be useful to make projects for storytime, summer reading, and lots of other fun projects.
- Cintas services: The salesman stopped in and said that they have packages as low as \$30 a month. We are not interested at this time.

Old Business:

- Staff & Patron Computers: Cassie is off of all of the computers and there have been no problems so far. Erin has been going on the computers and deleting everything off of the computers once a week. We have Minecraft for patrons to play.
- Fundraiser outcomes: Schwan's was around \$43. Rada Cutlery profit was \$30.10.

Next Agenda Items: Employee review for Jeanette, Annual Report Approval, Library Board Member Terms, and Building maintenance responsibilities

Next Meeting: February 7, 2017 at 6:30 p.m.

Adjournment: A motion was made by Diane, seconded by Doris to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by President, Andrea Pecher at 8:50 p.m.

Respectfully Submitted by Diane Kohls, Secretary, Lester Public Library of Vesper