

**LESTER PUBLIC LIBRARY OF VESPER – BOARD OF TRUSTEES**

**6550 Virginia Street, Vesper, WI (715) 569-4669**

**Andrea Pecher, President \* Doris Seifert, Vice-President \* Jennifer Wilhorn, WRPS Designee  
Diane Kohls, Secretary \* Amy Ortner \* Jodi Lubeck \* Margaret Klinkhammer**

**April 11, 2018**

*These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the board for approval at the next meeting.*

Board Members in Attendance: Diane Kohls, Andrea Pecher, Doris Seifert

Board Members Absent: Jodi Lubeck, Jennifer Wilhorn, Amy Ortner, Margaret Klinkhammer

Others in Attendance: Library Director, Andrea Halbersma and Deb Schalow

**Call to Order:** President, Andrea Pecher, called the meeting to order at 7:02 p.m.

**Public Comment:** None

**Approval of Minutes:** A motion was made by Doris, seconded by Diane, to approve the minutes from the March 20, 2018 meeting. Motion carried unanimously.

**Director's Report:**

- Past Programming & Future Programming: Summer Library Program (Adult, Teen, and Tuesdays)
  - The book signing for Paul Badker went well. There were 15 people in attendance. There were 25 for story time this week. The stuffed animal sleepover went very well. There were 8 or 9 that participated. Card making went better as an evening event. Several families attended the rock painting event. Girls night out is tomorrow night. They will be playing Apples to Apples. Story time will be wrapping up with the last day being April 24th. Erin asked to take the lead for the teen program this year. We are going to have a Henna program one of the nights of summer reading.
- IEEE Science Kit Grant: We were awarded the science kit grant. The payment comes in three installments. We got one check now, we will get one check after the ½ way report, and we will get the last check after the final report has been turned in. Andrea H. Is going to get the kits ordered.
- Computer Shopping: Andrea H. Has not purchased a computer yet. She looked at Wal-Mart, Best Buy, and Dell online.
- Teen Fair on May 4th: It gives the sixth and seventh graders an opportunity to see what is available during the summer for them to do. It is put on by the Youth Success Coalition. Erin and Andrea H. Are going to set up a booth and work at it as long as Jeanette can come in to work at the library.
- Open house May 5th: Our 68th anniversary is this year so Andrea H. Would like to do an open house. Andrea H. Is going to look for a tree to plant in Ethan's name.

**Treasurer's Report:**

- Approval of Treasurer's Report: **A motion was made by Diane, seconded by Doris, to approve the March treasurer's report. Motion carried unanimously.**
- Approval of the Monthly Expenditures: **A motion was made by Diane, seconded by Andrea P., to approve the monthly expenditures for April. Motion carried unanimously.**
- Payroll Audit: **A motion was made by Andrea P., seconded by Diane, to approve the payroll audit for March. Motion carried unanimously.**

**Master Gardeners Report:**

- They got their grants for the library and the park.

**New Business:**

Employee and patron discussion: Motion to move into closed session pursuant to Wis. Statutes 19.85(1)(c) for the purpose of discussing confidential library matters.

**Old Business:**

- Nothing to report

**Next Agenda Items:** Library maintenance plan update, Farm Technology Days event with the Marshfield Public Library update, Library Director Review

**Next Meeting:** May 16, 2018 @ 7:00 p.m.

**Adjournment:** A motion was made by Diane, seconded by Andrea P. to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by President, Andrea Pecher, at 8:18 p.m.

*Respectfully Submitted by Diane Kohls, Secretary, Lester Public Library of Vesper*