

Village of Vesper - Library Board of Trustees

Lester Public Library of Vesper, 6550 Virginia Street, Vesper WI 54489

6:00pm, Wednesday, June 22, 2011

Meeting Minutes

Board Members Present: Andrea Pecher, Sharon Bean, Mary Ann Grassl, Diane Kohls, Terry Whitmore

Board Members Absent: Mark Paul, Jennifer Pfefferkorn

Others Present: interim Director Kristin Laufenberg, Ruth Cline

1. The meeting was called to order by President Andrea Pecher at 6:02pm.
2. No public comment.
3. Approval of minutes from May 11, 2011 meeting: With no corrections to be made, Terry made a motion to approve the minutes and Sharon provided the second. The motion carried.
4. Treasurer's Report: There was a \$0.04 discrepancy in the disbursements amount paid to Kristin Laufenberg. Kristin will contact Deb Schalow regarding a correction. With this correction, Sharon made a motion to approve the treasurer's report, Terry provided the second, and the motion carried.

Payables: Kristin will make corrections concerning the categories of the payables and operating budget. Terry made a motion to pay the payables, Diane provided the second and the motion carried.

Payroll audit: Sharon made a motion to approve the payroll audit, Terry provided the second, and the motion carried.

The Wood County Reimbursement Rate to Libraries worksheet was handed out for the board's information.

5. Director's Report: 6/21 was the first summer reading program meeting. 21 adults and 72 children attended, out of 101 registered children. Activities revolved around an 'Asian' theme. The planned outdoor movie was canceled due to weather; it has been moved indoors to Friday 6/24 during library hours. Kristin is unsure about whether she will be available for the Firemen's Picnic. The board mentioned that this isn't necessary. Kristin contacted Bauernfeind regarding our copier's service agreement, to double-check the terms of the contract and how far along in our yearly copies we are. Regarding the Internet service, Kristin will continue to research the status of BadgerNet.
6. Friend's Report: The Friends have collected \$9 since the last report. The \$1 / bag sale continues; this may change and the price may drop due to an influx of donations.
7. Master Gardener's Report: The Master Gardener's are approximately two weeks behind due to weather. The board met 6/21 at the library. Additional plants have been purchased and will be installed, weather pending. Preparations will be made for the Master Garden tour. They are losing volunteers and everyone is working more hours.
8. New Business:

New board member: Mark Paul has been appointed a member of the library board.

Board elections:

President: Diane was nominated and elected as board president.

Vice President: Terry was nominated and elected as vice president.

Secretary: Andrea was nominated and elected as secretary.

Bake Sale: Kristin will contact Terry Adams regarding the next brat fry so the library can hold a bake sale.

Open director position, hiring committee: The hiring committee will contact the Arpin library board regarding hiring, salary, and potentially creating one director's position for both libraries. The possibility of starting at \$12 an hour was brought up. The hiring committee will meet after the board meeting to discuss applications.

9. Old Business:

Lion's donation: a new panel for the outdoor sign will be installed. One panel with four rows will be installed at some point this summer (the company is very busy). The price is \$280.

Mailbox: Kristin will continue to work on a mailbox for the library, working with Mark Paul to research placement and installation of a mailbox.

10. Next agenda items: Open director position, mailbox.

11. Next meeting date: July 12, 2011 at 5pm.

12. Adjournment: Terry made a motion to adjourn the meeting. Mary Ann seconded and the motion carried. The meeting was adjourned at 6:56pm.