

Village of Vesper - Library Board of Trustees

Lester Public Library of Vesper, 6550 Virginia Street, Vesper WI 54489

5:00pm, Tuesday, July 12 2011

Meeting Minutes

Board Members Present: Jennifer Pfefferkorn, Mary Ann Grassl, Sharon Bean, Andrea Pecher, Mark Paul

Board Members Absent: Terry Whitmore, Diane Kohls

Others Present: interim Director Kristin Laufenberg, Ruth Cline

1. The meeting was called to order by Andrea Pecher at 5:07pm.

2. No public comment.

3. Approval of minutes from June 22, 2011 meeting: Sharon made a motion to approve last month's minutes; Mary Ann provided the second. Motion carried.

4. Treasurer's Report: Jennifer made a motion to approve the treasurer's report; Sharon provided the second. Motion carried.

Payables: Sharon made a motion to give the Park Institute \$25 for next week's program. Mary Ann provided the second. Motion carried. Kristin will amend the payables to include this. With this correction, Mary Ann made a motion to approve the July payables. Jennifer provided the second and the motion carried.

Payroll audit: Sharon made a motion to approve the payroll. Mary Ann seconded and the motion carried.

5. Director's Report: The Summer Library Program is going very well. Attendance has been high at every program and each outdoor movie has been making over \$40. Total cash donations are \$1,170 so far. Solarus recently donated \$100 and came out to the library to a promotional picture.

Libri Foundation: The Mead-Witter Foundation donated \$125 towards the library's receipt of the Libri Foundation grant. Kristin is organizing a bake sale to raise the last \$125 in order to meet the Libri Foundation's matching requirement. The bake sale will be held on the last day of SLP; Kristin will need volunteers that day to help run the bake sale.

Kristin has encountered a few behavior problems at library programs (outdoor movies) and during library hours. There are a few child patrons who are no longer allowed within the library or at library programs without an adult relative.

6. Friend's Report: The June and July booksales will be combined and reported at the August meeting.

7. Master Gardener's Report: The Master Gardener's have been very busy at the library and will continue to work near the brick wall behind the library. They will continue to weed and mulch as needed.

8. New Business: Jeanette needs a new label maker. Kristin will research prices and

purchase one.

9. Old Business:

Mailbox: Kristion spoke to Deb at the post office about getting a mailbox. Deb needs to speak with the carriers; Kristin will continue to work with her.

Mark noted that the library should be able to get a free P.O. box. Kristin will speak to Deb at the post office about setting it up.

Internet service: Kristin hasn't heard any news about BadgerNet. She recommends either staying with the service we have, or negotiating a one-year contract with TDS. The TDS contract would include telephone and faster Internet, and cost at least \$15 more every month than the current telephone bill.

Andrea made a motion to move into closed session pursuant to Wis. Statutes 19.85 (1) (c) for the purpose of considering employment of the open Library Director position an discussion of references and background check. Sharon seconded and the motion carried.

Sharon made a motion to move back into open session. Jennifer provided the second; motion carried.

The board has decided to offer the position of library director to Laura Headrick, starting at \$11/hour after reference checks are completed. Andrea made a motion to offer the position; Sharon seconded. The motion carried.

10. Next agenda items: Mailbox, Internet service, SLP, new director

11. Next meeting date: Tuesday, August 9th at 5:30pm.

12. Adjournment: Sharon made a motion to adjourn at 6:20pm. Sharon seconded and the motion carried.