

LESTER PUBLIC LIBRARY OF VESPER~~BOARD OF TRUSTEES

6550 Virginia St., Vesper, WI

(715) 569-4469

Andrea Pecher, President* Christine Slattery, WRPS Designee & Vice President* Doris Seifert, Secretary* Mary Beier* Diane Kohls* Margaret Straka* Nicolet Wildenberg

August 24th, 2021

These minutes are in draft form and have not been approved by the Board of Trustees of the Lester Public Library of Vesper. They will be brought before the Board for approval at the next meeting.

Board Members in Attendance: Andrea Pecher, Nicolet Wildenberg, Margaret Straka

Board Members Absent: Mary Beier, Diane Kohls, Christine Slattery Doris Seifert

Others in Attendance: Andrea Halbersma, Deb Schalow

Call to Order: President Andrea Pecher called the meeting to order at 6:07 PM

Public Comment: None

Approval of Minutes: A motion was made by Nicolet, seconded by Margie to approve the minutes from the July 22nd, 2021, meeting. Motion carried unanimously.

Director's Report: Tutorial Projects

-Andrea started working on staff tutorial Binders with the first one being a Reference & Directional Transaction Tutorial binder

-Library staff is working on Catalog clean up, doing a patron purge on patrons that haven't been active in 9 years.

-The library now has a lot of new locations for books.

-Story time will start up again this fall, Andrea will talk to Pittsville's director to see if the libraries can work together on provider alternating story times twice a month

Treasurer's Report:

- Approval of the Treasurer's Report: A motion was made by Margie, seconded by Nicolet to approve the July Treasurer's Report except for the

Receipts for the Month, which is incorrect for June, July, and August.
Motion carried unanimously.

- Approval of the Monthly Expenditures: A motion was made by Margie, seconded by Nicolet to approve the Monthly Expenditures for August. Motion carried unanimously.
- CD Maturity: CD will mature on 08/26/2021. A motion made Margie, seconded by Nicolet to take \$10,000 from the CD and put it in the savings. Then renew the rest of the CD for one year. Motion carried unanimously.
- Payroll Audit: Motion was made by Margie, seconded by Nicolet to approve the Payroll Audit for July. Motion carried unanimously.

New Business: Air/Furnace update

-Village asked for quotes to repair Air Conditioning and Furnace.

-Quotes were received from Rapids Sheet Metal, Tri-City Services, and Guelzow Heating & Air Conditioning.

-Rapids Sheet Metal is 1st choice

Old Business:

- COVID-19 response plan: Dane County is under a mask mandate again
- Library visit will be virtual again
- Programming starting up this fall open house or passive
- Hand sanitizer will be available, use hand sanitizer before touching supplies.
- Book return cart-Andrea Pechers son will adjust the cart to lower the tray.

Next Agenda Items: COVID Response plan, Library Board monthly meeting date/time, 2022

Next Meeting Date: September 23, 2021 @ 6 PM

Meeting moved to a close session:

Adjournment: A motion was made by Margie, seconded by Nicolet to adjourn the meeting. Motion carried unanimously. President Andrea P. adjourned the meeting.

